

HIS 4971 History Honors Workshop (Fall 2016)
Sheryl Kroen and Bogdan Dumitru

Tuesdays, Section 04DB, Periods 7-9 (1:55-4:55), Keene Flint 113
Wednesdays, Section 04D2, Periods 6-8 (12:50-3:50), Keene Flint 113

Contact information

Sheryl Kroen Keene-Flint 219 273-3384 stkroen@ufl.edu Office hours: Tues. 12:00-1:30, Wed. 4-5:30 and by appointment	Bogdan Dumitru Keene-Flint 223 bdumitru@ufl.edu Office hours: tba
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Course Description

The History Honors Workshop is designed to assist honors students with all phases of the senior thesis, including project design, research, writing, and oral presentation. Students complete a series of assignments that build toward a preliminary draft of a thesis chapter. The workshop seeks to provide an environment that balances independent, student-driven work with collaboration and support.

Course Objectives

Students participating in the History Honors Workshop will:

- make steady progress on their individual thesis projects
- hone their research skills
- improve their critical thinking and writing skills
- have the opportunity to present their work, both informally and formally
- benefit from belonging to a community of scholars

Course materials

- Mary Rampolla, *A Pocket Guide to Writing in History* (any edition)
- Strunk and White, *Elements of Style* <http://www.bartleby.com/141/>
- Handbook, pdfs we'll make available

Assignments

- Proposal (5%)
- Primary source analysis (5%)
- Secondary source critique (5%)
- Annotated bibliography (10%)
- Prospectus (15%)
- Oral presentation (10%)
- Draft introduction/chapter (20%)
- Participation and meeting reports (30%)

Grading

All assignments will be graded according to the following criteria:

- On-time submission of 2 hard copies of assignment
- Thoroughness and attention to detail
- Level of analysis and engagement with thesis material
- Writing (clarity of expression, organization, grammar, etc.)

Grading Scale

93.3-100% = A	73.3-76.6% = C
90-93.2% = A-	*70-73.2% = C-
86.7-89.9% = B+	66.7-69.9% = D+
83.3-86.6% = B	63.3-66.6% = D
80-83.2% = B-	60-63.2% = D-
76.7-79.9% = C+	Below 60 = E

*Please note that a grade of C- does not count as a passing grade for major, minor, Gen Ed, Gordon Rule, or basic distribution requirements.

For information on UF's grading systems and policies, please see the Undergraduate Catalogue [<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>]

Weekly schedule

Date	Topic/Activity	Due by start of class
Week 1 (Aug 23 & 24)	Course Introduction -general introduction to honors program, workshop, instructors, and each other Sign up for entry interviews.	
	Assignments for next week: <ol style="list-style-type: none"> 1. Read Rampolla, Ch 2 & Ch 5 a-d and Handbook, "Refining the Thesis Topic" 2. Revise proposal 3. Set up librarian meeting 4. Consult with advisor 	
Week 2 (Aug. 30 & 31)	Individual entry interviews -meet with Prof K and Bogdan for 15 minutes to discuss project	Revised proposal (bring hard copy to entry interview)
	Assignments for next week: <ol style="list-style-type: none"> 1. Meet with assigned librarian and advisor (if you haven't done so already); submit report 2. Read Handbook, "Maintaining Momentum while Researching" 	

<p>Week 3 (Sept 6&7)</p>	<p>Finding and managing sources -finding primary and secondary sources; research organization</p> <hr/> <p>Assignment for next week: Read Rampolla, Ch 3a & 3c and "How to Read a Document"; compose primary source analysis</p>	<p>Report on meetings with advisor and librarian (this and every written assignment: bring 2 copies of hard copy to class)</p>
<p>Week 4 (Sept 13&14)</p>	<p>Primary sources -analyzing and writing about primary sources; challenges of working with primary sources</p> <hr/> <p>Upcoming assignments:</p> <ol style="list-style-type: none"> 1. Read Rampolla, Ch 3d; compose secondary source critique (due Week 5) 2. Read Rampolla, Ch 3b and Handbook, "Preparing an Annotated Bibliography"; make progress on annotated bibliography (due Week 7) 	<p>Primary source analysis</p>
<p>Week 5 (Sept 20&21)</p>	<p>Joining the conversation -what is historiography? How do we evaluate and engage secondary sources?</p> <p>Select sample thesis.</p> <hr/> <p>Upcoming assignments:</p> <ol style="list-style-type: none"> 1. Read and evaluate sample theses (consult Handbook, "Critiquing a Sample Thesis" for guidelines); be prepared to discuss strengths and weaknesses in class. 2. Make progress on annotated bibliography (due Week 7) 	<p>Secondary source critique</p>
<p>Week 6 (Sept 27&28)</p>	<p>Sample theses -discussion of model theses; criteria and process for graduating with highest honors</p> <hr/> <p>Upcoming assignments:</p> <ol style="list-style-type: none"> 1. Complete annotated bibliography (due Week 7) 2. Read Handbook, "Writing a Prospectus" and sample prospectus 	<p>Oral comments on sample theses</p>

<p>Week 7 (Oct 4&5)</p>	<p>The art of the prospectus -discussion of prospectus, its purpose and design</p> <hr/> <p>Assignment for Week 8: 1. Draft prospectus 2. Read Handbook, "Presenting Your Work to an Audience" (and review "Performing the Three Thesis Tricks")</p>	<p>Annotated bibliography</p>
<p>Week 8 (Oct 11&12)</p>	<p>Crafting effective oral presentations -identifying your audience(s); how to effectively present your work to an audience</p> <hr/> <p>Assignment for Weeks 9 & 10: Prepare in-class presentation</p>	<p>Prospectus</p>
<p>Week 9 Oct 18&19</p>	<p>In-class presentations</p>	<p>Presentations for Group A</p>
<p>Week 10 Oct 25&26</p>	<p>In-class presentations, continued</p> <hr/> <p>Assignments for Week 11: 1. Exchange prospectus with partner 2. Read Handbook, "Getting Ready to Write" 3. Compose preliminary thesis outline</p>	<p>Presentations for Group B</p>
<p>Week 11 Nov 1&2</p>	<p>Writing Workshop: Outlines -the purpose of outlines and strategies for maximizing effectiveness of outlining; peer review of outlines</p> <hr/> <p>Upcoming assignments: 1. Meet with advisor 2. Submit contract for independent study period 3. Begin drafting introduction or chapter 4. Consider forming small writing group 5. Read Handbook, "Maintaining Momentum while Writing" and "Introducing Your Thesis"</p>	<p>Preliminary outline</p>
<p>Week 12 Nov 8&9</p>	<p>Independent study -Prof K and Bogdan are available for</p>	<p>1) Contract for independent study period</p>

(holiday)	individual or small group meetings	2) Report on meeting with advisor
Week 13 15&16	TBA	
Week 14 Nov 22&23 (holiday)	Independent study -Prof K and Bogdan are available for individual or small group meetings	
	Assignments for Week 15: 1. Report on independent study period 2. Prepare writing sample for workshop (consult Rampolla, Chs 4 & 7)	
Week 15 Nov 29&30	Writing workshop; what to expect in the spring Sign up for exit interview.	1. Report on independent study period 2. Two-paragraph writing sample (bring multiple hard copies to class)
	Assignment for Week 16: Complete draft introduction or chapter	
Week 16 Dec 6&7	Individual exit interviews -meet with Kroen and Bogdan for 15 minutes to discuss project	Draft thesis introduction or chapter, due in hard copy by Thurs Dec 10 by 5PM

Policies and Expectations

History classes are most rewarding when students interact with the texts, each other, and the instructor on a sustained basis. Readings provide the raw material for class discussion, where much of the learning takes place. Effective class participation is therefore essential. Students can expect a respectful atmosphere in which to express their opinions.

Please keep electronic distractions to a minimum. While you may feel perfectly comfortable multi-tasking in class, it is disturbing to the instructor and to those around you.

Attendance & makeup policy: Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the online catalog at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

Academic Honesty: UF students are bound by The Honor Pledge, which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code." On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and

the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TA in this class.

Accommodations for Students with Disabilities: Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation. Contact the Disability Resources Center (<http://www.dso.ufl.edu/drc/>) for information about available resources for students with disabilities.

Students are expected to provide feedback on the quality of instruction in this course based on ten criteria. These evaluations are conducted online at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open.