

HIS 4971 History Honors Workshop (Fall 2021)
Professor: Sheryl Kroen and Graduate Assistant: Ethan Williamson

Wednesdays, Periods 7-9 (1:55-4:55)
Thursdays, Periods 7-9 (1:55-4:55)

Contact information

Sheryl Kroen Keene-Flint 219 (352) 273-3382 stkroen@ufl.edu Office hours: Wed. and Thurs. 12:30-1:30PM and by appointment	Ethan Williamson Keene-Flint 223 ethanjwilliamson@ufl.edu Office hours: Wed. 11:55-12:55 and by appointment
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Course Description

The History Honors Workshop is designed to assist honors students with all phases of the senior thesis, including project design, research, writing, and oral presentation. Students complete a series of assignments that build toward a preliminary draft of a thesis chapter. The workshop seeks to provide an environment that balances independent, student-driven work with collaboration and support.

Course Objectives

Students participating in the History Honors Workshop will:

- make steady progress on their individual thesis projects
- hone their research skills
- improve their critical thinking and writing skills
- have the opportunity to present their work, both informally and formally
- benefit from belonging to a community of scholars

Course materials

- Mary Rampolla, *A Pocket Guide to Writing in History* (any edition)
- Strunk and White, *Elements of Style* (any edition)
- PDFs available through Canvas

Assignments (full guidelines available on Canvas)

- Proposal rewrite (5%)
- Primary source analysis (5%)
- Secondary source critique (5%)
- Annotated bibliography (10%)
- Prospectus (15%)
- Draft introduction/chapter (20%)
- Oral presentation (10%)
- Participation, in-class activities, reports (30%)

Grading

All assignments will be graded according to the following criteria:

- On-time submission
- Thoroughness and attention to detail
- Level of analysis and engagement with thesis material
- Writing (clarity of expression, organization, grammar, etc.)

Grading Scale

*Please note that a count as a passing Gen Ed, Gordon Rule, requirements.

For information on and policies, please see the Undergraduate Catalogue [<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>]

93.3-100% = A	73.3-76.6% = C
90-93.2% = A-	*70-73.2% = C-
86.7-89.9% = B+	66.7-69.9% = D+
83.3-86.6% = B	63.3-66.6% = D
80-83.2% = B-	60-63.2% = D-
76.7-79.9% = C+	Below 60 = E

grade of C- does not grade for major, minor, or basic distribution

UF's grading systems

Weekly schedule

Date	Topic/Activity	
Week 1 Aug 25/26	Course Introduction -general introduction to History Honors Program, HIS 4971 workshop, instructors, and each other	Sign up for entry interviews Meet with your advisor before week 3
Week 2 Sep 1/2	Individual Meetings (by appt) Discuss revised proposals	Due: Revised proposal Send revised proposal by 5PM the day before your meeting
Week 3 Sep 8/9	Finding and managing sources -identifying primary and secondary sources; research organization; demonstration of bibliographic management apps. Class Meeting with Librarian from Special Collections	Read: Rampolla Ch 1, Ch 2a and Ch 5 and Handbook, "Refining the Thesis Topic" and "Three Thesis Tricks" Meet with your librarian
Week 4 Sep 15/16	Primary sources -analyzing and writing about primary sources; challenges of working with primary sources -come to class with a draft of 1-2 page analysis that you'll hand in on Friday	Read: Rampolla Ch 2b, Ch 3c-1, and Kishlansky, "How to Read a Document" Due: 1) Report on meetings with advisor and librarian 2) Primary source analysis [due Friday]
Week 5 Sep 22/23	Secondary Sources: Joining the conversation -what is active reading and why is it important? -what is historiography? How do we evaluate and engage secondary sources? -come to class with draft of 1-2 page analysis due Friday	Read: Rampolla Ch 3a, 3b, 3d and review Handbook, "Refining the Thesis Topic" Due: Secondary source critique [due Friday]
Week 6 Sep 29/30	The art of the annotated bibliography	Read Handbook, "Preparing an Annotated Bibliography" and consult Rampolla, Ch 3b-2 and Ch 7
Week 7 Oct 6/7	Sample theses -discussion of model theses -work on bibliography and prospectus -criteria and process for graduating with highest honors	Read: 1) Handbook, "Critiquing a Sample Thesis" 2) sample thesis with others 3) sample thesis of your choice

Week 8 Oct 13/14	The art of the prospectus -discussion of prospectus, its purpose and design	Read: Handbook, "Maintaining Momentum while Researching" and sample prospectus Due: Annotated bibliography
Week 9 Oct 20/21	Individual Meetings (by appt)	Prospectus due
Week 10 Oct 27/28	The research-writing dialectic -transitioning from research to writing (and back again); the purpose of outlines and strategies for maximizing effectiveness of outlining Writing workshop	Read: Handbook, "Getting Ready to Write" and Rampolla, Ch 4 Due: 1) Report on meeting with advisor 2) Rough chapter outline And or 1-2 page writing
Week 11 Nov 3/4	Writing workshop	2-3-page writing sample
Week 12 Nov 10/11	Crafting effective oral presentations -identifying your audience(s); how to effectively present your work to an audience -what to expect for the spring semester	
Week 13 Nov 17/18	Presenting your work to an audience	Due: Presentation
Week 14 Nov 24/25	No Class, Thanksgiving	
Week 15 Dec 1/2	Writing Workshop	Pages from draft thesis introduction or chapter
Week 16 Dec 8/9	Final Discussion -Plans for the spring	Due: Draft thesis introduction or chapter

Policies and Expectations

History classes are most rewarding when students interact with the texts, each other, and the instructor on a sustained basis. Readings provide the raw material for class discussion, where much of the learning takes place. Effective class participation is therefore essential. Students can expect a respectful atmosphere in which to express their opinions.

Attendance & makeup policy: Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the online catalog at: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

Academic Honesty: UF students are bound by The Honor Pledge, which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code." On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TA in this class.

Accommodations for Students with Disabilities: Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the instructor when

requesting accommodation. Contact the Disability Resources Center (<http://www.dso.ufl.edu/drc/>) for information about available resources for students with disabilities.