

HIS 4971 History Honors Workshop (Fall 2023)
Professor: Sheryl Kroen and Graduate Assistant: Rachel Laue

Wednesdays, Periods 8-10 (3:00-6:00) MAT 0112
Thursdays, Periods 8-10 (3:00-6:00) TURL 2342

Contact information

Sheryl Kroen Keene-Flint 219 (352) 273-3382 stkroen@ufl.edu Office hours: Wed. and Thurs. 1:00-2:00PM and by appointment	Rachel Laue Keene-Flint 223 rlaue@ufl.edu Office hours: Tuesday 2:00-4:00PM and by appointment
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Course Description

The History Honors Workshop is designed to assist honors students with all phases of the senior thesis, including project design, research, writing, and oral presentation. Students complete a series of assignments that build toward a preliminary draft of a thesis chapter. The workshop seeks to provide an environment that balances independent, student-driven work with collaboration and support.

Course Objectives

Students participating in the History Honors Workshop will:

- make steady progress on their individual thesis projects
- hone their research skills
- improve their critical thinking and writing skills
- have the opportunity to present their work, both informally and formally
- benefit from belonging to a community of scholars

Course materials

- Mary Rampolla, *A Pocket Guide to Writing in History* (any edition)
- Strunk and White, *Elements of Style* (any edition)
- PDFs available through Canvas

Assignments (detailed guidelines available on Canvas)

- Proposal rewrite (10%) Aug 30/31
- Primary source analysis (10%) Sep 13/14
- Secondary source critique (10%) Sep 20/21
- Annotated bibliography (10%) Oct 11/12
- Prospectus (15%) Oct 18/19
- Draft introduction/chapter (25%) Dec 6/7
- Participation, in-class activities, reports (20%)

Grading

All assignments will be graded according to the following criteria:

- On-time submission
- Thoroughness and attention to detail
- Level of analysis and engagement with thesis material
- Writing (clarity of expression, organization, grammar, etc.)

Grading Scale

*Please note that a count as a passing minor, Gen Ed, basic distribution

93.3-100% = A	73.3-76.6% = C
90-93.2% = A-	*70-73.2% = C-
86.7-89.9% = B+	66.7-69.9% = D+
83.3-86.6% = B	63.3-66.6% = D
80-83.2% = B-	60-63.2% = D-
76.7-79.9% = C+	Below 60 = E

grade of C- does not grade for major, Gordon Rule, or requirements.

For information on systems and policies, please see the Undergraduate Catalogue [<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>]

UF's grading

Weekly schedule

Date	Topic/Activity	
Week 1 Aug 23/24	Course Introduction -general introduction to History Honors Program, HIS 4971 workshop, instructors, and each other	Sign up for entry interviews Meet with your advisor before week 3
Week 2 Aug 30/31	Individual Meetings (by appt) Discuss revised proposals	Due: Revised proposal Send revised proposal by 5PM the day before your meeting
Week 3 Sep 6/7	Finding and managing sources -identifying primary and secondary sources; research organization; demonstration of bibliographic management apps. Class Meeting with Librarian from Special Collections	Read: Rampolla Ch 1, Ch 2a and Ch 5 and Handbook, "Refining the Thesis Topic" and "Three Thesis Tricks" Meet with your librarian
Week 4 Sep 13/14	Primary sources -analyzing and writing about primary sources; challenges of working with primary sources -come to class with a draft of 1-2 page analysis that you'll hand in on Friday	Read: Rampolla Ch 2b, Ch 3c-1, "How to Read a Document" Due: 1) Report on meetings with advisor and librarian 2) Primary source analysis [due Friday]

Week 5 Sep 20/21	Secondary Sources: Joining the conversation -what is active reading and why is it important? -what is historiography? How do we evaluate and engage secondary sources? -come to class with draft of 1-2 page analysis due Friday	Read: Rampolla Ch 3a, 3b, 3d and review Handbook, "Refining the Thesis Topic" Due: Secondary source critique [due Friday]
Week 6 27/28	Sample theses -discussion of model theses -work on bibliography and prospectus -criteria and process for graduating with highest honors The Art of the Annotated Bibliography	Read: 1) Handbook, "Critiquing a Sample Thesis" 2) sample thesis with others 3) sample thesis of your choice Read Handbook, "Preparing an Annotated Bibliography" and consult Rampolla, Ch 3b-2 and Ch 7
Week 7 Oct 4/5	Research/Writing week	No Class
Week 8 Oct 11/12	The art of the prospectus -discussion of prospectus, its purpose and design	Read: Handbook, "Maintaining Momentum while Researching" and sample prospectus Due: Annotated bibliography
Week 9 Oct 18/19	Individual Meetings (by appt)	Prospectus due
Week 10 Oct 25/26	The research-writing dialectic -transitioning from research to writing (and back again); the purpose of outlines and strategies for maximizing effectiveness of outlining Writing workshop	Read: Handbook, "Getting Ready to Write" and Rampolla, Ch 4 Due: 1) Report on meeting with advisor 2) Rough chapter outline And or 1-2 page writing
Week 11 Nov 1/2	Writing Workshop Crafting effective oral presentations -identifying your audience(s); how to effectively present your work to an audience -what to expect for the spring semester	2-3-page writing sample
Week 12 Nov 8/9	Presentations	Due: Presentation
Week 13 Nov 15/16	Writing/Research week No Class	

Week 14 Nov 22/23	Thanksgiving, no class	
Week 15 Nov. 29/30	Presentations/writing workshop	Pages from draft thesis introduction or chapter
Week 16 Dec. 6/7	No Class	Introduction or chapter due

History classes are most rewarding when students interact with the texts, each other, and the instructor on a sustained basis. Readings provide the raw material for class discussion, where much of the learning takes place. Effective class participation is therefore essential. Students can expect a respectful atmosphere in which to express their opinions.

Attendance & makeup policy: Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the online catalog at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

Academic Honesty: UF students are bound by The Honor Pledge, which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code." On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TA in this class.

Accommodations for Students with Disabilities: Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation. Contact the Disability Resources Center (<http://www.dso.ufl.edu/drc/>) for information about available resources for students with disabilities.